

BOARD OF DIRECTORS

MEETING MINUTES

Date: 12/2/2021

Time: 5:01 PM

I. Call to Order

President Corbett called the truncated meeting to order at 5:03 p.m.

Members Present:

President, Mike Corbett, VP, Steve Gibson, Secretary, Pat Pretz, Treasurer, Helen Jiang. Members: Ed Klosowski and Darlene Riebe, Sue Villanova. Absent: Tom Anderson, Kathy Brens, Joyce Cregier, Brian Henry, Vanessa Bell-LaSota, Bob Matson.

Others Present: City Liaison, David Pietryla and Lindsay Judd, Executive Director.

II. Approval of Minutes from October 21, 2021

The minutes from October 21st were approved.

Steve Gibson made a motion to amend and approve the minutes. Ed Klosowski seconded. Motion carried.

III. Presentation and Approval of the October Financial Reports

Helen Jiang presented the financial report for October 2021. There was review and discussion. A motion to approve was made by Steve Gibson and seconded by Pat Pretz. Motion carried.

IV. Director's Report

- Lindsay Judd gave an updated report on the museum's December 4th *Holiday Homecoming* event which was a huge success. Crafts began in the afternoon for children and refreshments were served at 3:00 p.m. *Rising Lights Project*, an adult, special needs group, based in Elburn, participated in the event, and sold some of their wares. An "It's a Wonderful Life" vignette was performed by Steel Beam Theater at 4:00 p.m. and again at 4:30 p.m. During the parade, seating for adults and children with disabilities was reserved on the museum patio which was appreciated greatly by Rising Lights Project. It has been suggested by the Education Committee that this practice continue for other St. Charles' parades. In the future, conversations about community partnerships and commitments will have prior board discussion.
- The museum also participated in the St. Charles Business Alliance Tree Trail with a tree entry decorated in a vintage theme including laminated copies of historical photos.

V. Old Business - None.

VI. Committee Reports

Education Committee: None.

Facilities Committee: None.

Fundraising Committee:

Steve Gibson reported that there are 106 paid guests for the gala with a waiting list of eight: four representing the St. Charles Park District. (Lindsay Judd wanted it noted that the Park District invitations were mailed in October.) The floor plan includes five 72” tables to seat 10 people and seven 60” tables to seat eight people. The event with the reverse auction and 50/50 raffle could raise \$21,000 in revenue. Four volunteers are needed for check-in, coat check, and drink ticket sales.

Gift Shop Committee: None.

Membership Committee: None.

City Liaison:

- David Pietryla said there were many positive comments about the holiday parade.
- An update on the building plans to develop the former creamery on Riverside Drive into a 5-story apartment building will be presented in January. The developer has said he has made changes and is taking community comments into consideration.
- The tax levy increase was passed and will be 4.99% in 2022. David Pietryla was one of the three “no” votes.
- Mayor Lora Vitek announced that the new community development director will be Russell Colby.
- The former police station property will begin receiving concept ideas in 2022 from developers.

VII. President’s Report None.

VIII. New Business

- **Presentation and Approval of the Fiscal Year 2022 Budget**

A motion to approve the 2022 Budget was made by Ed Klosowski and seconded by Helen Jiang. Motion carried.

Mike Corbett presented the 2022 budget for the Board to review in October. It will be presented for a vote at the November meeting. (November meeting was cancelled.).

Priorities for the 2022 budget will include collections, children's and educational programming, staff, and new grants.

IX. Adjournment

A motion was made to adjourn the meeting by Ed Klosowski and seconded by Steve Gibson. Motion carried. Meeting was adjourned at 6:15 PM

Adjournment until: Thursday, January 20, 2022, at 5:00 P.M.
St. Charles History Museum
215 E. Main St.
St. Charles, IL 60174

Respectfully Submitted,



Patricia Pretz
Board Secretary

The St. Charles History Museum will host its Annual Member meeting on Thursday, January 20, 2022, from 6-7:30 PM. Invitations to follow. All are welcome.