

BOARD OF DIRECTORS

MEETING MINUTES

Date: 2/17/2022

Time: 5:01 PM

I. Call to Order

President Gibson called the meeting (via Zoom) to order at 5:12 p.m.

Members Present:

Tom Anderson, Mike Corbett, Joyce Cregier, Steve Gibson, Ed Klosowski, and Pat Pretz.

Absent: Kathy Brens, Brian Henry, Vanessa Bell-LaSota, Bob Matson, and Darlene Riebe.

Others Present: City Liaison, David Pietryla and Lindsay Judd, Executive Director.

II. Approval of Minutes from January 20, 2022

The minutes from January 20, 2022, were approved.

Ed Klosowski made a motion to approve the minutes. Mike Corbett seconded. Motion carried.

III. Presentation and Approval of the January 2022 Financial Reports

Tom Anderson, Treasurer presented the Financial Report and noted that we are now using Quick Books (QBO – Quick Books Online). The financial reports have changed in format. Review and discussion followed. **A motion to approve was made by Mike Corbett and seconded by Pat Pretz. Motion carried.**

IV. Presentation and Approval of Resolution STC-R-22.02.9002 Authorizing the Kiwanis Club Use of Museum Windows, Display and Bell Ringing to Celebrate the 75th Anniversary of the Organization

Lindsay Judd reported that the St. Charles Kiwanis Club is going to promote their 75th anniversary during the month of April and has asked to use the museum's display windows and art-deco display case inside the museum. They have also asked to ring our outdoor bell, 75 times on Saturday, April 9th. **A motion to allow the Kiwanis Club to use our display windows and art-deco display case during the month of April and ring the bell 75 times on April 9th was made by Tom Anderson and seconded by Pat Pretz. Motion carried.**

V. Presentation and Approval of Resolution STC-R-22.02.9003 Authorizing the Kiwanis Club Special Membership for the Month of April 2022 to Celebrate the 75th Anniversary of the Organization

The Museum will also extend an offer to the St. Charles Kiwanis members, only during the month of April, to become new, (\$100) Baker Level members for a contribution of \$75. **A motion was made by Tom Anderson and seconded by Ed Klosowski Motion carried.**

VI. Presentation and Approval of the St Charles Country Club for 2022 Fundraising Gala Venue Date Reservation and Payment of Deposit

The St Charles Country Club has quoted an all-inclusive price for the dinner of \$75.00 per person, which includes coat check, dessert, valet, a 25% gratuity and service fee. Alcohol and entertainment are excluded from the price. **Tom Anderson made a motion to pay the \$1,000 deposit to reserve the St. Charles Country Club for Friday, December 9th. Seconded by Mike Corbett. The motion carried.**

VII. Director's Report

- Lindsay Judd will include information in our next newsletter about the Kiwanis Club anniversary.
- The St. Charles City Council presentation went well and there was a motion passed to accept the request and direct staff to put money for the museum in the budget for \$50,000, a \$5,000 increase over last year and the city council will vote to approve in May.
- The January shutdown went well and Eric Krupa took the lead on going through artifacts, and taking an inventory of items. Artifacts were then wrapped and put into archival boxes before moving items to the new storage unit.
- The Show and Tell exhibit opened in February. The exhibit tracks and explains the accession process for items donated to the collection.
- A new program for kids, "Adopt an Artifact" will allow children to connect to an artifact in the collection for a small donation. Adoptions will be available online as well as at the program on Saturday, March 5th.

VIII. Old Business - None.

IX. Committee Reports

Education Committee: Lindsay Judd gave an update that the *Adopt an Artifact* program is in progress as well as the upcoming Victory Garden Project, Saturday, April 30.

Facilities Committee: Security system cameras and software have been installed.

Fundraising Committee:

Steve Gibson reported that the fundraising committee visited the St Charles Country Club to discuss the 2022 holiday gala and had a very positive meeting with Carla. The Museum has decided on Friday, December 9th, 2022 as the Gala date. The country club has quoted an all-inclusive price for the dinner of \$75.00 per person, which includes coat check, dessert, valet, a 25% gratuity and service fee. Alcohol and entertainment are excluded from the price.

Gift Shop Committee: None.

Membership Committee:

Pat Pretz asked board members to provide prospects for VIP membership to increase membership and meet revenue goals. A prospect sheet will be emailed to all the board members to complete and return to Ellen.

City Liaison:

David Pietryla reported that the Council will make final decisions on funding after their retreat in May.

The City Council approved a new economic director, Derek Conley.

No update on East Side Apartments but discussions continue with the proposed former Charlestown Mall development project.

Sadly, the Blue Goose will be closing after almost 100 years in business.

X. President's Report

Steve Gibson reported that the digital signage is installed at the museum. The 55" TV is in the gift shop and displays current and upcoming events as well as fun facts.

XI. New Business

There was a discussion regarding board candidates and suggested names include Phil Kessler, John Glenn, Shirley Remes, and Mary Lynn Swanson.

XII. Adjournment

A motion was made to adjourn the meeting by Mike Corbett and seconded by Tom Anderson. Motion carried. Meeting was adjourned at 6:15 PM

Adjournment until: Thursday, March 17, 2022, at 5:00 P.M.
St. Charles History Museum
Jack and Kathy Brens Exhibit Hall
215 E. Main St.
St. Charles, IL 60174

Respectfully Submitted,

Patricia Pretz

Patricia Pretz
Board Secretary